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| --- | --- | --- | --- |
| **School name** |  | **Project number**(grant number issued by the Environmental Trust) |  |
| **Project title** |  |

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| Note: To complete this report, please refer to your project plan outlined in question C2 of your grant application and your mid-project progress report.The cells below will expand as you type. |

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| Part A Progress toward completion |
| **Activities**List the activities you outlined in your original application (Question C2). | **Outcomes expected**List the outcomes you expected to achieve by doing the activity. | **Outcomes achieved*** Did you achieve the outcomes you wanted?
* What was successful and what was not?
 | **Link to program objectives\***Tick the program objectives this outcome supports | **Comments**Explain any changes to the project outcomes and activities. What still needs to be completed? What are your future plans to build on the project outcomes? |
|       |       |       | Objective 1: [ ] Objective 2: [ ] Objective 3: [ ] Objective 4: [ ]  |       |
|       |       |       | Objective 1: [ ] Objective 2: [ ] Objective 3: [ ] Objective 4: [ ]  |       |
|       |       |       | Objective 1: [ ] Objective 2: [ ] Objective 3: [ ] Objective 4: [ ]  |       |
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\*Program objectives:

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| --- | --- | --- |
| **Objective 1:** | **Environmental outcomes** | The activities are helping your school promote more efficient resource use and improve the quality of the local environment. |
| **Objective 2:** | **Student learning outcomes** | The activities are helping to promote the development of knowledge and behaviour in students that supports environmental sustainability. |
| **Objective 3:** | **Teacher professional development** | The activities are enabling teachers to access targeted professional learning and integrate environmental management into curriculum delivery. |
| **Objective 4:** | **School and community partnerships for sustainability** | The activities areengaging with your community to explore opportunities for working together for sustainability outcomes. |

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| Part B Grant expenditure |

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| --- | --- |
| We have spent $of the $3,500 grant we received from the Trust (excluding GST) | We have contributed $of cash and in-kind towards the project |

|  |
| --- |
| Part C Evidence of outcomes |

Please provide evidence of the projects outcomes. Suggested options are below (tick those that you are providing.)

* [ ]  labelled photographs (before and after) and during activities
* [ ]  units of work
* [ ]  teaching programs
* [ ]  publicity
* [ ]  other

|  |
| --- |
| * Complete this reporting template.
* Complete the project measures spreadsheet.
* Complete the financial report template.
* Complete the statutory declaration form and have it appropriately witnessed.
* Submit these four (4) documents along with any supporting evidence of outcomes to your Grant Administrator.
* Trust administration will arrange for a review of your report and contact you if any further project information is required.
* If you are seeking a variation or extension to your project, you will need to contact your Grant Administrator.
* **Failure to submit a final project report may lead to revocation of your grant and having to repay the entire grant amount to the Environmental Trust.**
 |

**What now?**

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