



## ANCILLARY ACTIVITY APPLICATION FORM

### For development activities within the Perisher Range Resorts

You can use this form to apply for approval to carry out certain types of activities and works such as water, sewerage, stormwater and road activities. A current version of this form is available on our website: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au) and search Leaseholder charges.

To complete the form, please place a cross in the boxes  and fill out the white sections. The **Required Information Checklist** (attached) needs to be fully completed and submitted to NPWS with this application form. In order to minimise delay in receiving a decision about your application, please ensure you submit all relevant information.

You can lodge your application in person at the NPWS Office Perisher or fax to 6457 4455 or mail to **NPWS Office Perisher, PO Box 41, PERISHER VALLEY NSW 2624.**

For inquiries please phone 6457 4444.

Office Use Only	
DOC	__ / ____ - ____
Date received:	_____
WBS:	RP3531 X99510
GL Code:	8211
GST excl tax code:	S9
GST incl tax code:	S1
Verification of licence:	<input type="checkbox"/> Y <input type="checkbox"/> N

### 1. Pre-lodgement Meetings

Have you spoken to a NPWS officer prior to lodging your application ?  Yes  No

If yes, was it:  A formal pre-lodgement meeting  
OR  
 A telephone or counter enquiry

Name of NPWS Officer

Date of meeting / enquiry



Has a *Deficiency Letter* been previously issued by NPWS in relation to this application?

No  
 Yes → Please attach a copy

### 2. Details of the applicant

NAME

Mr  Ms  Mrs  Dr  Other

First name

Family name



Company / organisation

ABN (if applicable)



STREET ADDRESS

Unit / street no.

Street name



Suburb or town

State

Postcode




POSTAL ADDRESS (or mark 'as above')

Suburb or town

State

Postcode




CONTACT DETAILS

Daytime telephone

Fax

Mobile




E-MAIL

### 3. Identify the land you propose to develop

Unit / street no.

Street name

Property name

Village / locality

Postcode

Customer Number

Rental Agreement Number

Portion / Lot / DP number

NOTE: You can find the customer number and rental agreement number on your Leaseholder Charges Invoice from NPWS. Alternatively contact NPWS for details.

### 4. Describe what you propose to do

If you wish to carry out one or more of the following activities, you need the approval of NPWS. Identify the activities you propose to carry out, and the relevant documents you need to include in your application, by placing a cross in the appropriate box. Please include this attachment and the relevant documents with your application.

#### Development Application

- Review of DA for impacts on MSU facilities (issues such as water, sewage, stormwater and roads)

#### Water supply works

- Water service connection (price on application)
- Inspection of water service connection undertaken by private contractor
- Re-inspection of water service connection undertaken by private contractor
- Water disconnection
- Water main adjustment application
- Determining conditions for building over/adjacent to water main
- Statement of available pressure and flow
- Feasibility application (water)
- Standpipe charges - only complete sections 1, 2, 4, 8 and 10 of this form

#### Sewerage works

- Sewer connection (price on application)
- Inspection of sewer connection undertaken by private contractor
- Re-inspection of sewer connection undertaken by private contractor
- Sewer disconnection
- Sewer adjustment application
- Determining conditions for building over/adjacent to sewerage system
- Feasibility application (sewer)

Briefly describe your proposal, including all major components

## 5. Application fee

The fee for your application is stipulated by **NPWS Schedule of Ancillary Charges**. The list of charges is available on our website: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au) and search Leaseholder charges or contact the NPWS Perisher office on 6457 4444 for a fee estimate if necessary. Payment can be made at the time of application or an invoice for this amount will be forwarded to the lessee or in the case of standpipe charges to the applicant. Please note payment terms will be seven (7) days.

Total fees

Please refer to NPWS Schedule of Ancillary Charges

## 6. Information required as part of your application

The attached **Required Information Checklist** further outlines the minimum level of information and details to be lodged with this application.

Have you thoroughly read the Required Information Checklist and ensured that all necessary information has been submitted with this application?

Yes

## 7. Tradespersons details

Who will be doing the proposed works (if known)?

Name of Tradesperson or Plumber

Company / Organisation

Trade Qualification

Licence Number:

STREET ADDRESS

Unit / street no.

Street name

Suburb or town

State

Postcode

CONTACT DETAILS

Daytime telephone

Fax

Mobile

PLEASE NOTE: Prior to the commencement of any plumbing, drainage or stormwater work the licensed plumber/drainier must notify NPWS in writing and must comply with any conditions of approval.

## 8. Information required if you are drawing water from NPWS water supply or a standpipe

Please submit the following details with your application:

- Trading Name of Business \_\_\_\_\_
- Driver's Name(s) \_\_\_\_\_
- Make of vehicle \_\_\_\_\_
- Model of vehicle \_\_\_\_\_
- Registration of vehicle \_\_\_\_\_
- Tank volume of vehicle \_\_\_\_\_
- Type of material tank is constructed of \_\_\_\_\_
- Water is being used for \_\_\_\_\_
- Estimated quantity of water required \_\_\_\_\_
- Proposed dates of extraction \_\_\_\_\_

## 9. Lessees consent

**The lessee(s) of the land to be developed must sign the application.**

If you are not the lessee of the land, you must have the lessee(s) sign the application. If the lessee is a company or corporation the form must be signed by a director or secretary (or authorised delegate) under common seal.

As the lessee(s) of the above property, I/we consent to the making of the application, and consent to entry of the subject site by NPWS officers for the purpose of processing this application and inspecting the subject site during the course of development/building works:

Lessee's signature

Name

Position held

Date

Lessee's signature

Name

Position held

Date

## 10. Applicant's declaration

**The applicant, or the applicant's agent, must sign the application.**

I/We apply for consent to carry out an activity described in this application.

I/We consent to NPWS copying this application, and any supporting materials, for the purpose of obtaining public comment.

I/We declare that all the information is true and correct. I/We also understand that if the information submitted with this application is incomplete the application may be delayed or rejected, or more information may be requested.

I/We acknowledge that if the information provided is misleading any approval granted may be void.

I/We accept that NPWS cannot be held liable for delays in processing arising out of inadequacies in the material submitted in support of this application.

I/We further agree to undertake to pay any fee, charge or contribution associated with the development as per NPWS's Schedule of Ancillary Charges and indemnify NPWS against all claims arising from negligence or otherwise resulting from work carried out in connection with the development outside of the lease area.

I/We agree to pay additional fees if a reinspection is required as per the result of work being incomplete or defective or for any inspections additional to those listed on the schedule where the schedule inspections require more than a single visit.

Applicant's signature

Name

Date

Applicant's signature

Name

Date

## 11. Privacy Policy

Information collected from forms and e-mail will only be used for the purpose for which you have provided it. We will not use it for any other purpose, and we undertake not to disclose it, unless with your consent or in other circumstances where such use or disclosure is permitted under the *Privacy and Personal Information Protection Act 1998*. For example, we may provide the information you have submitted to another public authority in the course of administering environment protection legislation. Your personal information (including your e-mail address) will not be automatically added to a mailing list, or sold or otherwise transferred to a third party for commercial purposes.



## REQUIRED INFORMATION CHECKLIST

### For development activities within Perisher Range Resorts

You need to provide material with your application that is relevant to the type of activity you propose to do. If the type of activity is **NOT** listed below, please contact NPWS prior to lodging your application in order to determine the information required as part of your application. Please indicate the material you have attached by placing a cross in the appropriate boxes .

### Information required if you are carrying out water supply works and water meters

Provide a description of works required:

- Install, alter, disconnect or remove a NPWS water meter  
 Carry out water supply works

Is there a water main currently connected to the property?  Yes  No

Is there currently a water account for this property (include vacant charges)?  Yes  No

What type of connection is proposed?

- Domestic  Industrial  Commercial  Fire Protection

What size connection is proposed?

- 25mm  32mm  40mm  50mm  80mm  Other \_\_\_\_\_

What fittings are to be connected?

- Bath  Laundry  Shower  WC  Kitchen sink  Spa / pool  
 Other \_\_\_\_\_

Does this application relate to additional beds?  Yes  No

If yes, how many?

- Seven (7) copies of all the plans/drawings being submitted as part of the Development Application. Six of these drawings will be returned to you for submission to Department of Planning.

### Information required if you are carrying out sewage works or connecting to sewer system

What type of waste system is being discharged?

- Domestic  Industrial  Commercial

What fittings are to be connected?

- Bath  Laundry  Shower  WC  Kitchen sink  Spa / pool  
 Other \_\_\_\_\_

- Seven (7) copies of all the plans/drawings being submitted as part of the Development Application. Six of these drawings will be returned to you for submission to Department of Planning.

**NOTE: It is advised that any inspections required as a condition of approval for development activities must be carried out by NPWS or a suitably qualified person determined by NPWS.**

**Further, a person must not put into use a soil, waste or house drain pipe, or cover up or conceal from view an underground or enclosed water supply, sewerage or stormwater drainage work or put into use such a work, until the work has been inspected and certified by NPWS.**

**For further information, please contact NPWS Perisher Office on 6457 4444.**

