**National Parks and Wildlife Service**
**Recreational Drone Use
Application Form**

Use this form to request approval to use a drone for recreational purposes in a national park or other reserve managed by the NSW National Parks and Wildlife Service (NPWS). You must have approval before you launch, land or operate a drone from within these parks.

Before completing this form:

* Read the [NPWS Drone in parks policy](https://www.environment.nsw.gov.au/topics/parks-reserves-and-protected-areas/park-policies/drones-in-parks).
* Check that the park, or location within the park, where you want to fly is not a drone exclusion area on the [NSW National Parks website](https://www.nationalparks.nsw.gov.au/visit-a-park), as you will not be permitted to fly there.
* Check that you can conform to [Civil Aviation Safety Authority (CASA) safety rules](https://www.casa.gov.au/droneflyer) for flying drones and any rules specific to the place you want to fly

If in doubt call the relevant [NPWS Office](https://www.nationalparks.nsw.gov.au/visit-a-park) for the park you want to fly in before completing this form.

Applications must be submitted at least **10 days** before you want to fly.

# Part A: Application for recreational drone use

## Drone user details

|  |  |
| --- | --- |
| Name of drone user | Click or tap here to enter text. |
| Pilot/CASA certification number (if applicable) | Click or tap here to enter text. |
| Address | Click or tap here to enter text. |
| Phone | Click or tap here to enter text. |
| Mobile | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |
| Drone type/colour | Click or tap here to enter text. |
| Drone serial number | Click or tap here to enter text. |
| Weight of drone | Click or tap here to enter text. |

## Where and when do you want to fly?

|  |  |
| --- | --- |
| Park name | Click or tap here to enter text. |

### Specific locations within the park

Include latitude/longitude, or map grid coordinates, and a clear description of take-off and landing locations (maps may be attached).

#### Site 1

|  |  |
| --- | --- |
| Location description | Click or tap here to enter text. |
| Latitude | Click or tap here to enter text. |
| Longitude | Click or tap here to enter text. |
| GDA 94 Grid | Click or tap here to enter text. |
| Activity description | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |
| Time (duration in hours) | Click or tap here to enter text. |

#### Site 2

|  |  |
| --- | --- |
| Location description | Click or tap here to enter text. |
| Latitude | Click or tap here to enter text. |
| Longitude | Click or tap here to enter text. |
| GDA 94 Grid | Click or tap here to enter text. |
| Activity description | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |
| Time (duration in hours) | Click or tap here to enter text. |

## Acknowledgement of conditions

Please confirm that you have read and understood the following conditions by ticking the relevant box.

I confirm I will be using my drone for recreational purposes only.

[ ]  Acknowledged

If you intend to fly a drone for commercial purposes in national parks, including [commercial filming](https://www.environment.nsw.gov.au/topics/parks-reserves-and-protected-areas/commercial-activities-in-parks/filming-and-photography-licences/apply-for-permission), you will require a licence obtained under a separate approvals process. Undertaking commercial activities in national parks without proper approvals is illegal.

I confirm that I am aware of, and will abide by, CASA regulations for flying recreational drones

[ ]  Acknowledged

In addition to seeking approval from NPWS you must also make sure that you comply with [Civil Aviation Safety Authority (CASA) regulations](https://www.casa.gov.au/droneflyer). CASA rules for flying drones apply to all drones; additional licencing requirements apply to drones weighing over two kilograms.

I confirm that, if my application is approved, I must check for any alerts for this park on the day I intend to fly that may prevent the flying of drones.

[ ]  Acknowledged

Conditions may change unexpectedly and prevent the use of a drone in this park, e.g. fire or operational activities involving aircraft within the park. You must check for any alerts (see [NPWS Alerts](https://www.nationalparks.nsw.gov.au/alerts/alerts-list)) that preclude drone use in this park, or location, on the day you plan to fly. Any alert that prevents drone use overrides this consent.

I confirm that, if my application is approved, I must carry a paper or electronic copy of the approval when flying the drone.

[ ]  Acknowledged

## Next steps

Find the [NPWS office](https://www.nationalparks.nsw.gov.au/visit-a-park) for the park where you plan to fly your drone: and submit the completed application form at least **10 days** before you plan to fly.

# Part B: To be completed by National Parks and Wildlife Service

## Approval granted

To be completed by NPWS authorised officer.

Subject to the conditions below, **approval is provided** under the National Parks and Wildlife Regulation 2009 for insert name to fly a drone for recreational purposes in insert park name.

|  |  |
| --- | --- |
| Park location (if applicable) | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |

### General conditions

1. You must comply with all relevant CASA regulations.
2. The drone must be operated only in the locations, times and dates set out in the application (as amended by any conditions of approval).
3. You must carry a copy of this consent with you when undertaking the authorised drone activity and produce it when requested by a NPWS officer.
4. You must check the relevant [NPWS Alerts page](https://www.nationalparks.nsw.gov.au/alerts/alerts-list) for the park before undertaking the authorised drone activity, to confirm if it may proceed. If there are restrictions on park access or visitation then these take precedence over this consent and must be complied with.
5. You must abide by any direction of a NPWS officer with respect to the drone use, including a direction to temporarily stop or to completely cease use of the drone.

### Specific conditions

NPWS to insert any site or activity-specific conditions, e.g. time or date limits, locational requirements, pre-activity notification requirements.

|  |
| --- |
| Click or tap here to enter text. |

|  |  |
| --- | --- |
| Signature of approving officer (as per policy or as delegated to grant consent under NPW Reg) | Click or tap here to enter text. |
| Position of approving officer | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |
| Contact number for inquiries | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |

## Approval not granted

To be completed by NPWS authorised officer.

The application by insert name to fly a drone for recreational purposes in insert park name is **not approved** and may not proceed.

This is because:

[ ]  it is within an identified NPWS drone exclusion park or area

[ ]  it will or has the potential to have an adverse impact on:

 [ ]  park visitors

 [ ]  wildlife

 [ ]  park management operations

 [ ]  areas with sensitive natural or cultural values

[ ]  impacts on the above matters cannot be sufficiently managed by conditions

[ ]  for other reasons Click or tap here to enter text.

|  |  |
| --- | --- |
| Additional information (if required) | Click or tap here to enter text. |
| Signature of relevant officer (as per policy or as delegated to grant consent under NPW Reg) | Click or tap here to enter text. |
| Position of relevant officer | Click or tap here to enter text. |
| Contact number for inquiries | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |